

## Delilah Kuhl

775-378-9911 delilahkuhl@outlook.com www.linkedin.com/in/delilah-kuhl-

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### Education

**Bachelor of Science in Business Administration** Expected Grad. June 2029 University Of Nevada, Reno  
With an emphasis in Accounting  
General Education Degree Reno High School

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### Experience

**Ristenpart Law Firm** - Reno, Nevada June 2025 - Present  
Legal Assistant

- Facilitate client/attorney interactions with hundreds of customers via email, online court systems, phone, and mail
- Assist the attorney in all tasks including trial binder preparation, filling electronic and paper documents, and filling motions
- Enumerate hundreds of pages of notes from client meetings, meeting with experts, and discovery evidence

**After school nanny**- Reno, Nevada August 2024 - June 2025

- Tended to one child after school
- Assisted her with studying
- Promoted general wellness such as preparing 2-3 meals a week

**Elks Lodge** - Reno, Nevada June 2024 - August 2024

Pool employee

- Accommodated hundreds members with check in and purchases
- Implemented and completed dozens of opening tasks to keep the pool deck clean and safe
- Logged member information in an online and paper system

**Sports West Athletic Club** - Reno, Nevada June 2023 - August 2023

Kids club and front desk employee

- Assisted hundreds of customers and potential customers with their membership needs
  - Carefully watched and tended to 1-12 children's needs at once
  - Opened and closed the "Kids Club" in a way that set the next shift up for success
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### Volunteer Work

Reno, Nevada

2023-2025

- I facilitated, planned, and participated in local volunteer work associated with my Highschool logging 200 + hours of service per year during my time as President of my Senior class and Vice president of my Junior class of Reno High school
- Engaged with a couple of local schools that educate children with special needs
- Created volunteer opportunities for other students to participate in

